

**GREATER CINCINNATI BASKETBALL OFFICIALS ASSOCIATION
(GCBOA)
BY-LAWS**

**ARTICLE I
(Officers)**

A. The PRESIDENT shall preside at all meetings of the ASSOCIATION and ADVISORY BOARD, and shall have the authority to represent the ASSOCIATION on any and all matters requiring immediate attention. The PRESIDENT shall serve as an ex officio member of all standing committees and shall coordinate their activities. It shall be the duty of the PRESIDENT to appoint the chairman and members of all standing committees.

B. The VICE-PRESIDENT shall perform the duties of the PRESIDENT in his/her absence and shall assist the PRESIDENT whenever called upon to do so.

C. The SECRETARY shall keep a record of all meetings (minutes) of the ADVISORY BOARD and the annual meeting of the ASSOCIATION and shall also take charge of printing and other publications ordered by the ADVISORY BOARD. The SECRETARY shall also be responsible for all correspondence, reporting same to the ADVISORY BOARD at its meetings. The SECRETARY shall receive and record dues of members and transmit these monies to the TREASURER of the ASSOCIATION.

D. The TREASURER shall receive all dues from the SECRETARY and all other monies received by the ASSOCIATION. The TREASURER shall make disbursements in amounts as directed by the ADVISORY BOARD. The TREASURER shall keep accurate records of the account and shall deposit the funds of the ASSOCIATION in a financial institution approved by the ADVISORY BOARD. The TREASURER shall secure an Independent Compiled Financial Statement completed by a Certified Public Accountant every Three (3) Years, coinciding with the ending of the TREASURER'S Term, or in the event the TREASURER does not fulfill the full 3 Year term, at that time. The TREASURER will also provide a Financial Statement every One (1) Year to the ADVISORY BOARD at a Board Meeting.

E. The SECRETARY shall have the responsibility of keeping an accurate record of attendance at all meetings of the ASSOCIATION and ADVISORY BOARD, and in keeping order during the meetings.

F. The INFORMATION TECHNOLOGY DIRECTOR shall have the responsibility to maintain the GCBOA website. The INFORMATION TECHNOLOGY DIRECTOR will maintain, update, and change as needed information residing on the GCBOA website. The INFORMATION TECHNOLOGY DIRECTOR will report to the Board at Advisory Board meetings any information relative to the GCBOA website.

G. The immediate PAST PRESIDENT is responsible for officer and board nominations for the following year. He/She shall serve one year on the BOARD following their term of PRESIDENT of the ASSOCIATION.

H. RULES INTERPRETER shall attend all OHSAA certification meetings and interpret rules for the meetings.

I. No current ASSOCIATION MEMBER may hold the title of PRESIDENT, VICE PRESIDENT, SECRETARY, TREASURER, RULES INTERPRETER, or a MEMBER of the ADVISORY BOARD if they are currently an active board member of another high school basketball officials association. Only association members in good standing within the GCBOA may be nominated and/or hold an Officers position.

ARTICLE II **(Meetings)**

A. The ASSOCIATION shall hold at least four (4) rules interpretation meetings and an annual meeting as the ADVISORY BOARD shall direct. Robert Rules of Order shall prevail.

B. Meetings of the ADVISORY BOARD shall be held at such time and place as the PRESIDENT may select in the Greater Cincinnati Area.

C. Rules meeting attendance shall be in accord with the provisions of the Ohio High School Athletic Association (OHSAA).

D. In special instances, a quorum of the voting CLASS I and II MEMBERS may call a business meeting of the ASSOCIATION to deal with any business of an emergency nature. Notification of such meeting must be given to ALL members at least one (1) week in advance of said meeting.

ARTICLE III **(Membership Applications)**

Application for new membership in the ASSOCIATION shall be made on a form provided for that purpose. The dues will be refunded if the applicant is not accepted by the ADVISORY BOARD. Said application shall specify that the applicant shall agree to abide by and be bound by the CONSTITUTION and BY-LAWS of the ASSOCIATION.

ARTICLE IV **(Dues)**

A. The dues of the ASSOCIATION shall be determined by the ADVISORY BOARD, payable on or before July 31st of each year.

B. Members whose dues are not paid by July 31st will pay a penalty of \$10.00 plus the annual dues for the current year.

C. Members whose dues are not paid by July 31st may not have their names, etc. included on the GCBOA website roster.

ARTICLE V **(Membership)**

A. The general membership of the ASSOCIATION shall be divided into three (3) categories namely: CLASS I, II and RETIRED MEMBERS. The qualification for each category is defined under MEMBERSHIP in the CONSTITUTION.

B. Any member may be expelled from the ASSOCIATION for causes which violate the purposes and objectives of the ASSOCIATION, for the violation of the CONSTITUTION and/or BY-LAWS of the ASSOCIATION, or for any other just cause. The member shall be given written notice of such violation or cause has been given the member, and a hearing, wherein the member has the opportunity to be represented, is held on such violation. Such expulsion shall be by the unanimous vote of the members of the ADVISORY BOARD present and voting.

C. After twenty (20) years as a MEMBER in good standing of The OHSAA, such membership status shall become VESTED (non-paying dues), provided such member is in compliance with the CONSTITUTION AND BY-LAWS of this ASSOCIATION.

D. A MEMBER in GOOD STANDING is one who has paid dues, current year, attends four (4) local interpretation meetings and completes the State Rules Interpretation meeting.

E. Duties of Membership- Expectations above and beyond minimum requirements to help further the officiating vocation of all members.

1. Be an active participant in GCBOA Discussions. Refrain from side discussions while someone is presenting.
2. Prepare and Present a GCBOA program once the member's Officiating career.
3. Be a positive force in promoting GCBOA within and outside the Basketball Community.
4. Run and be part of the GCBOA board once in the member's Officiating career.
5. Mentor at least 2 new officials during the member's Officiating career.
6. Pay dues on time.
7. Keep myohsaa.org Profile Page current.
8. Aspire to advance skill set and education to enhance the member's Officiating career.

ARTICLE VI
(Committees)

A. Standing committees shall be AUDITING, PROGRAM, RULES, NOMINATING, and GOVERNANCE.

B. Each committee is to be chaired by an ADVISORY BOARD member, who shall report at each meeting of the ADVISORY BOARD and at each annual business meeting.

ARTICLE VII
(Remuneration)

A. The SECRETARY and TREASURER shall be compensated for their services and/or expenses as determined by the ADVISORY BOARD. This shall be done annually at the first meeting of the ADVISORY BOARD each year.

B. The TREASURER shall secure a performance bond annually in the amount of \$10,000, the premium for which shall be paid from the ASSOCIATION treasury.

C. As nominal stipends for service to the ASSOCIATION, all advisory board members (IMMEDIATE PAST PRESIDENT, PRESIDENT, VICE-PRESIDENT, SECRETARY, TREASURER, RULES INTERPRETER, 6 BOARD MEMBERS, and LIFE MEMBERS) shall be exempt from paying the annual dues.

ARTICLE VIII
(Absentee Ballots)

A. Absentee ballots shall be permitted for election of the OFFICERS and ADVISORY BOARD MEMBERS. Also, any other matters being voted on by the general membership (ARTICLE V, SECTION D) shall be offered for an Absentee Ballot.

B. The procedure will be for the eligible absentee member to request, from the SECRETARY, an absentee ballot, to be returned to the SECRETARY not less than three (3) days in advance of the scheduled election.

ARTICLE IX
(Grievance Procedure)

A. All grievances shall be presented to the GOVERNANCE COMMITTEE, whereupon a hearing shall be held with ample notice to all parties. The grievance shall be submitted, in writing (via email or USPS), to a Governance Committee Member or a Board Member within SEVEN (7) Days of a particular event which has caused such grievance. If presented to a Board Member, the Board

Member shall present the grievance to the Governance Committee Chairman within 24 Hours. A Hearing will be held within FOURTEEN (14) Days from the time the grievance is filed, and ample notice provided to all involved parties.

B. The findings of the GOVERNANCE COMMITTEE shall be recorded and available to all parties and reported to a meeting of the ADVISORY BOARD within SEVEN (7) Days.

C. The ADVISORY BOARD, after due deliberation, shall make a decision which shall be given in written form to the parties in question.

D. Any party may appeal a decision by the ADVISORY BOARD, to the ADVISORY BOARD, in writing to said BOARD, within thirty (30) days of notice of the COMMITTEE findings. This shall be written by the SECRETARY, signed by the PRESIDENT, following the decision of the ADVISORY BOARD.

ARTICLE X **(Amendments to BY-LAWS)**

These BY-LAWS may be amended by a simple majority vote by a two-thirds vote of the ADVISORY BOARD at a regular meeting.

ARTICLE XI **(Service Awards)**

The Tom Ballaban and Cliff Franklin awards are GCBOA's most prestigious awards. Nominations for these awards will be made by the BOARD during ADVISORY BOARD meeting(s). A full written resume for each nomination must accompany each nomination. The Governance Committee will review and present to the full Association Membership. The Membership will vote to elect the recipient of each award.

PASSED THIS DAY OF DECEMBER 10, 2000

REVISED THIS DAY OF AUGUST 9, 2009.

REVISED THIS DAY OF MAY 23, 2010.

REVISED THIS DAY OF SEPTEMBER 5, 2012